



*Keys for  
Planning a  
Happy Retirement*

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AIA Trust

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# RETIREMENT GOAL

## Worksheet

Handout 2

### DESCRIPTION

### HOW IMPORTANT IS THIS TO ME (Scale of 1-10)

#### Family/Relationships

Visit children/grandchildren 2x/year for at least 10 days each

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

#### Sports/Hobbies/Travel

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

#### Health

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

#### Spirituality

_____	_____
_____	_____
_____	_____
_____	_____

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# RETIREMENT GOAL

## Worksheet

Handout 2

**DESCRIPTION**

**COST OF ACHIEVING  
THE GOAL ANNUALLY\$**

**Travel outside the U.S. 1x/year**

**Visit children/grandchildren 2x/year**

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# RETIREMENT NEEDS

## Worksheet

Handout 3

### DESCRIPTION

### TOTALS

#### Current Income

Wages

Interest/Dividends

Other

(A)

#### Subtract

Social security taxes

401(k) savings

College education

Other savings

Mortgage

(B)

#### Add

Additional travel costs

Second home costs

Senior education

Other costs

(C)

**Total need in retirement (a-b+c)**

# EXPENSE COMPARISON

## Worksheet

Handout 4

DESCRIPTION	PRE-RETIREMENT ANNUAL SPENDING	POST-RETIREMENT ANNUAL SPENDING
<b>Automobiles</b>		
Insurance		
Payments		
Operation & Maintenance		
<b>Housing</b>		
Furniture		
Home Improvement/Maintenance		
Insurance		
Mortgage/Rent/Cond Fees		
<b>Investments</b>		
Education payments		
401k/Deferred Comp Plan contributions		
IRA contributions		
<b>Insurance Payments</b>		
Life Insurance		
Disability		
Long Term Care		
<b>Living</b>		
Alimony/Child Support		
Charitable Donations		
Child Care		
Clothing/Laundry/Dry Cleaning		
Domestic Help		
Entertainment/Dining Out		
Food		
Gifts		
Vacations		
<b>Medical</b>		
Expenses		
Insurance		

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# EXPENSE COMPARISON

## Worksheet cont'd

Handout 4

DESCRIPTION	PRE-RETIREMENT ANNUAL SPENDING	POST-RETIREMENT ANNUAL SPENDING
<b>Taxes</b>		
FICA		
Federal		
Local		
State		
<b>Other</b>		

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# RETIREMENT SAVINGS

## Worksheet

Handout 5

### HOW WILL I MEET MY YEARLY RETIREMENT NEEDS?

	EXAMPLE	YOURSELF	
A. In today's dollars, enter your anticipated annual retirement expenses (use between 80-120%)	\$45,000	\$ _____	
B. Subtract the total amount you expect to receive each year from current retirement plans, social security ,etc.	(\$29,000)	( \$ _____ )	
C. Calculate the amount you will need annually in retirement from your personal savings	=\$16,000	Line A - Line B	= \$ _____

### WHAT IS MY TOTAL RETIREMENT SAVINGS GOAL?

	EXAMPLE	YOURSELF	
D. What is your target retirement age? (Select age and insert factor from Table A)	x 18.2	x _____	
E. Calculate the amount you may need to have saved (in today's dollars) by your desired retirement age.	=\$291,000	Line C x Line D	= \$ _____

### WHAT WILL MY CURRENT SAVINGS BE WORTH?

	EXAMPLE	YOURSELF	
F. Enter the amount you've saved already (in today's dollars), including IRAs, 401ks, and other savings/investments	\$50,000	\$ _____	
G. How many years do you have until you retire? (Enter the factor from Table B)	x 2.02	x _____	
H. Calculate the estimated value of your current savings at the time of retirement.	=\$101,000	Line F x Line G	= \$ _____

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# RETIREMENT SAVINGS

## Worksheet cont'd

Handout 5

HOW DO I ACHIEVE MY RETIREMENT SAVINGS GOAL?	EXAMPLE	YOURSELF	
I. This is the amount you still need in addition to your current savings.	= <b>\$190,200</b>	Line E - Line H	
J. Enter the factor from Table C below for the number of years until you retire.	x <b>.028</b>	x _____	
K. Calculate the amount you need to save each year (in today's dollars) to reach your goals.	= <b>\$5,326</b>	Line I x Line J	= \$ _____

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# RETIREMENT WORKSHEET

## Tables

Handout 6

**TABLE A**

Retirement Age	55	57	60	62	65	67
Factor	22.6	21.8	20.5	19.6	18.2	17.2

**TABLE B**

Years Until Retirement	5	7	9	11	13	15	20	25	30
Factor	1.15	1.22	1.29	1.36	1.44	1.53	1.76	2.02	2.33

**TABLE C**

Years Until Retirement	5	7	9	11	13	15	20	25	30
Factor	0.188	0.131	0.099	0.079	0.065	0.054	0.038	0.028	0.022

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# LIFE INSURANCE NEEDS

## Analysis

Handout 7

DESCRIPTION	EXAMPLE	YOURSELF	CATEGORY TOTALS	
<b>Cash Needs</b>				<b>Fill in sum from Category Totals column</b>
Funeral Expenses	\$15,000	\$ _____		
Mortgage Balance	\$250,000	\$ _____		\$ _____ <b>Fill in from B. Capital Needed</b>
Personal Debt		\$ _____		
Education Funds		\$ _____		\$ _____ <b>Subtract C. Total Resources at Death</b>
Other		\$ _____		
<b>A. Total Cash Needed</b>			\$ _____	\$ _____ <b>Subtotal</b>
<b>Income Needs</b>				
Annual Income Needed	\$75,000	\$ _____		\$ _____ <b>Add A. Total Cash Needed</b>
<b>B. Capital Needed to provide this level of income (Annual Income Needed/.05)(Annual Income Needed/ .05)</b>			\$ _____	\$ _____ <b>Additional Life Insurance Needed</b>
<b>Available Resources:</b>				
Existing Life Insurance	\$250,000	\$ _____		
Government Benefits	\$3,500	\$ _____		
Savings	\$50,000	\$ _____		
Investments	\$100,000	\$ _____		
<b>C. Total Resources at Death</b>			\$ _____	

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