

EARN MONEY FOR YOUR COMPONENT— AND OFFER A NEW AIA MEMBER BENEFIT!

You may choose a CLE seminar that the AIA Trust is offering, on a first-come, first-served basis—to *net income* for your component!

Here's how it works:

- 1) Indicate which of the turnkey, 90-minute seminars listed below you'd like to offer your members in 2009; please select a first and second choice. Be sure you will have at least 20 members attending. Applications will be considered after the deadline on an availability basis.
- 2) Agree to purchase a one-year component subscription to "LegalLine," a valuable telephone service offering your members immediate access to practice-related legal information for a full year for \$500.
- 3) Once selected, coordinate with AIA Trust to select a mutually convenient date & time (e.g., lunchtime or evening) to hold the seminar. Then, promote it to your members with an appropriate participation fee. You keep the fees.
- 4) Introduce the speaker(s) along with some brief talking points about the AIA Trust (which will be furnished) and disseminate Trust brochures to your members. To be eligible to participate, be sure your component web site has a link to the Trust's web site.

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Simply submit the form below by **February 27, 2009** to be notified by **March 20, 2009** if selected. Forms received after this date will be considered as feasible.

I understand that if my component is selected for this seminar, the date and time will be coordinated through The AIA Trust. Certain restrictions on travel time and expenses and/or minimum attendance requirements will apply. I will be responsible for securing a location, promoting the seminar, charging and collecting fees (if desired), purchasing a one-year subscription to LegalLine for my component members, and introducing the speaker and The AIA Trust to the attendees.

Signed: _____ Date: _____

Contact name and title: _____

Email: _____ Phone: _____

Component name: _____

Number of component members: _____ Estimated number of attendees: _____

Preferred seminars (indicate letter): 1st choice: _____ 2nd choice: _____

Yes! I have an AIA Trust link on my component web site, located at: _____

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AIA TRUST 2009 COMPONENT SEMINARS

A) Shop Drawings, Change Orders and Claims

This program focuses on the proper processes for Shop Drawing review, Change Order execution and Claims review—the risks involved and how to manage them while performing in a timely and appropriate manner. The AIA General Conditions (A201-2007) are the point of reference.

C) How to Avoid Getting Sued: Reducing Prospects of Liability Claims

Instructs architects and other design professionals about practices that tend to reduce the possibility of being sued for professional malpractice and that tend to improve professional practice management.

E) COPY-CATTING: Intellectual Property Principles and Rights

Instructs architects and other design professionals about principles of intellectual property law as it relates to the creation, reproduction, and use of the original drawings, specifications and other documents that are the work product of design professionals.

B) Issues in Contracting with Consultants

Informal relationships with consultants—sometimes with terms and conditions that they proposed and often without a formal written contract—can be detrimental to an architect's practice. Defining who may be considered a consultant (vs. employee) and utilizing AIA Document (C142-1997) appropriately in many project situations are principal topics of this session.

D) Did You Get the Owner's Manual for Your Practice?

This program is intended to provide a basic grounding in essential legal principles for practicing design professionals to help allow them be creative in practice without getting into legal jeopardy.

AIA Trust



Insurance & Financial Programs for
AIA Members & Components

Your speaker:

Charles R. Heuer, Esq., FAIA holds an NCARB Certificate and is an architect in Massachusetts, Virginia, Ohio and Florida. He is also an attorney admitted to practice in Massachusetts and Virginia and is a mediator and arbitrator for the American Arbitration Association. He has run his own architectural practice, was Director of the Documents/Graphic Standards Division at AIA Headquarters and was an in-house counsel at TAC, The Architects Collaborative, Inc. in Cambridge, MA. Presently, he is President of La/eGAL, Inc., which operates the LegaLine legal information service for The AIA Trust.

CES credits for these seminars have been approved by the AIA. Each state makes its own determination as to whether or not the seminars qualify for CES credits in general and HSW credits in particular.